

## **Appendix 1**

*Statistical Review  
SPR 8/28/16*

Monthly Review AUG 2015 - JUL 2016

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JUL	YTD
<b>Detention Probable Cause (number of cases)</b>	12	9	10	17	15	13	10	17	10	11	17	14	155
Attorney Present	12	9	10	17	15	13	10	17	10	11	17	14	155
Attorney Present %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Affidavit of Complaint	12	9	10	17	15	13	10	17	10	11	17	14	155
Affidavit of Complaint %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Uncontested	4	5	2	6	4	3	2	6	1	4	7	11	55
Uncontested %	33%	56%	20%	35%	27%	23%	20%	35%	10%	36%	41%	79%	35%
Contested	8	4	8	11	11	10	8	11	9	7	10	3	100
Contested %	67%	44%	80%	65%	73%	77%	80%	65%	90%	64%	59%	21%	65%
By Oral Argument	8	4	8	11	11	10	8	11	9	7	10	3	100
Oral Argument %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
By Written Documents	0	0	0	0	0	0	0	0	0	0	0	0	0
Written Documents %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
By Live Witnesses	0	0	0	0	0	0	0	0	1	0	0	0	1
Live Witnesses %	0%	0%	0%	0%	0%	0%	0%	0%	14%	0%	0%	0%	1%
By Continuance for Proof	0	0	0	0	0	0	0	0	0	0	0	0	0
Continuance for Proof %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Statement of Attorney Regarding Notice and Advise of Rights	12	9	10	17	15	13	10	17	10	11	17	14	155
Statement of Attorney Regarding Notice and Advise of Rights %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Rights Form by Magistrate (protection from self-incrimination)	12	9	10	17	15	13	10	17	10	11	17	14	155
Rights Form by Magistrate (protection from self-incrimination) %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

\* Numbers do not include Juveniles given DAT Release or summonses

Monthly Review AUG 2015 - JUL 2016

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JUL	YTD
<b>Adjudicatory Hearing (number of cases)</b>	16	16	16	17	15	16	16	16	17	15	16	19	195
Attorney Present	16	16	16	17	15	16	16	16	17	15	16	19	195
Attorney Present %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Rights Form (protection from self-incrimination) *excludes nolle pros	13	13	16	15	15	14	14	12	14	14	14	18	172
Rights Form (protection from self-incrimination) %	93%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	99%
Petition *excludes nolle pros	14	13	16	15	15	14	14	12	14	14	14	18	173
Petition %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Amended Petition *excludes nolle pros	1	0	1	1	0	0	0	1	0	0	0	0	4
Amended Petition %	7%	0%	6%	7%	0%	0%	0%	8%	0%	0%	0%	0%	2%
Trial	1	1	1	1	0	0	1	2	0	2	0	0	9
Trial %	6%	6%	6%	6%	0%	0%	6%	13%	0%	13%	0%	0%	5%
Waiver and Admission	13	12	15	13	15	14	13	10	14	12	14	18	163
Waiver and Admission %	81%	75%	94%	76%	100%	88%	81%	63%	82%	80%	88%	95%	84%
Plea and Rights Form	13	12	15	13	15	14	13	10	14	12	14	18	163
Plea and Rights Form %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Order *excludes nolle pros	14	13	16	15	15	14	14	12	14	14	14	18	173
Order %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Nolle Pros by State	2	3	0	2	0	2	2	4	3	1	2	1	22

Monthly Review AUG 2015 - JUL 2016

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JUL	YTD
<b>Transfer Summary (number of cases)</b>													
Notice of Transfer Filed	7	15	13	21	11	19	8	11	7	11	16	11	150
Pre-Transfer Report Denied	0	2	3	2	2	1	1	1	2	0	2	0	15
Waive Granted	1	1	1	3	6	3	4	8	3	5	11	6	52
<b>Transfer Hearing Review (number of cases)</b>													
Attorney Present	1	1	1	3	6	3	4	7	3	5	11	6	51
Attorney Present %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Rights Form (Protection against self-incrimination)	1	1	1	3	6	3	4	7	3	5	11	6	51
Rights Form (Protection against self-incrimination) %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Petition	1	1	1	3	6	3	4	7	3	5	11	6	51
Petition %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Notice of Intent to Transfer	1	1	1	3	6	3	4	7	3	5	11	6	51
Notice of Intent to Transfer %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Transfer (Hear'd in Major Crimes)													
Granted	1	1	1	3	1	4	3	4	2	2	6	1	26
Granted %	100%	100%	100%	100%	17%	33%	75%	57%	67%	40%	55%	17%	63%
Waived	0	0	0	0	5	2	1	3	1	3	5	5	25
Waived %	0%	0%	0%	0%	83%	67%	25%	43%	33%	60%	45%	83%	37%
Denied	0	0	0	0	0	0	0	0	0	0	0	0	0
Denied %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Written Findings, Rationale for Transfer:													
Written Findings, Rationale for Transfer: %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
The Extent and Nature of the Child's Prior Delinquency	1	1	1	3	6	3	4	7	3	5	11	6	51
The Extent and Nature of the Child's Prior Delinquency %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
The Nature of Past Treatment Efforts	1	1	1	3	6	3	4	7	3	5	11	6	51
The Nature of Past Treatment Efforts %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
The Child's Suitability for Additional Treatment	1	1	1	3	6	3	4	7	3	5	11	6	51
The Child's Suitability for Additional Treatment %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
The Nature of the Delinquent Act Alleged	1	1	1	3	6	3	4	7	3	5	11	6	51
The Nature of the Delinquent Act Alleged %	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Monthly Review AUG 2015 - JUL 2016

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JUL	YTD
The Child Social Factors	1	1	1	3	6	3	4	7	3	5	11	6	51
The Child Social Factors % *excludes transfers denied	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
The Alternatives Within the Juvenile Justice System Considered and Rational for Rejecting Th	1	1	1	3	6	3	4	7	3	5	11	6	51
The Alternatives Within the Juvenile Justice System Considered and Rational for Reject	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Whether the Juvenile Court and Juvenile Justice System can Provide Rehabilitation of the Juv	1	1	1	3	6	3	4	7	3	5	11	6	51
Whether the Juvenile Court and Juvenile Justice System Can Provide Rehabilitation of t	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
<b>Defense Presented Evidence</b>													
Opposing Probable Cause	1	1	1	3	0	1	3	4	2	2	6	1	25
Opposing Probable Cause %	100%	100%	100%	100%	0%	33%	75%	57%	67%	40%	55%	17%	62%
In Support of Continued Juvenile Jurisdiction	1	0	0	3	0	1	3	4	2	2	2	1	19
In Support of Continued Juvenile Jurisdiction %	100%	0%	0%	100%	0%	33%	75%	57%	67%	40%	18%	17%	42%
<b>Defense Waived Evidence</b>													
Opposing Probable Cause	0	0	0	0	6	2	1	3	1	3	5	5	26
Opposing Probable Cause %	0%	0%	0%	0%	100%	67%	25%	43%	33%	60%	45%	83%	38%
In Support of Continued Juvenile Jurisdiction	0	0	0	0	6	2	1	3	1	3	5	5	26
In Support of Continued Juvenile Jurisdiction %	0%	0%	0%	0%	100%	67%	25%	43%	33%	60%	45%	83%	38%

\* Please note that the highlighted portion of this month's report does not match. Normally, it does, however, in reviewing the orders, there was no evidence that the defense presented evidence in support of juvenile jurisdiction in 4 out of the 6 cases.

Hi Bill,

Below are several issues relevant to completion of Court-ordered psychological evaluations by the Office of Clinical Services:

**Staffing:** As you may know, I have a part-time contract psychologist who completes most of the evaluations - Dr. Bailey. She left in Jan 2015 after saying that the fees she had negotiated on a new contract were not high enough. In June 2015, I was able to bring on another contract psychologist by purchase order who has completed approximately 1-2 evaluations per month (she already had a full time job with the VA). After various contract negotiations, we were finally able to bring Dr. Bailey back on in February of this year. Her first day back to test youth was 02-19-2016. I have had one pre-doctoral psychology intern in the office at all times. That person is in training and rotates every 4 months, and cannot complete evaluations independently of my supervision. Interns are typically able to complete 1-2 evaluations per month.

I consider us to be back to regular staffing levels at this time.

**Backlog:** During latter 2015 and early 2016, a significant backlog of evaluations developed due to low staffing. This became particularly acute after a one-month period between 01-27-2016 and 02-27-2016, when we received 19 Court orders. The Judge and Pam have been willing to divert evaluations at several different times to West TN Forensic Services, which has helped tremendously, but we were still unable to meet the demand.

**Current situation:** The number of Court-ordered evaluations has dropped significantly over the last few months. You asked for my thoughts on why this has occurred. I believe it may have something to do with the Judge putting a time limit on the attorneys to request such evaluations - they had 10 days to request a psych eval after the Judge signed the Order for the Pre-Transfer Report. You are probably aware there was a July 1 change in the law whereby a transfer hearing must now be held for every child for whom the DA enters a notice of transfer. The Judge asked me to be involved in a policy development group in order to decide how the Court would handle the increased number of transfer hearings, and I was able to give my input about the conditions under which the Court would entertain a defense motion for a psych eval.

**Numbers:** I have gathered information on the 48 evaluations completed in 2016 (13 of which were ordered at the end of 2015). Our standing goal is to complete evaluations by the next Court date after we receive the Order. When the next Court date is not a full 30 days out, then we strive to complete the eval by the next re-set.

We were not able to meet this goal during the first part of this year (see attached report), but you can see the average length of time to eval completion, from receipt of Court order, started to drop significantly beginning in May. By May, we had been able to clear out the backlog and the referrals dropped. The average completion time for **\*\*July\*\*** however, is affected by a significant outlier, which is explained at the bottom of the report.

We are ready to receive more evals at this time, and I hope to continue the downward trend in completion time for the assessments. Please contact me if you have any questions about this information.

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Office of Clinical Services  
Juvenile Court of Memphis & Shelby County  
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**Psychological Evaluations Completed  
01-01-2016 to 08-24-2016**

<u>Months</u>	<u># Evals Completed</u>	<u>Average # Days to Completion after Order rc'd</u>
Jan	4	57
Feb	6	64
Mar	15	50
Apr	10	60
May	3	31
Jun	6	39
Jul	3	61 (includes 97-day outlier)***
Aug	1	32

\*\*\* Outlier eval involved a youth in DCS custody. Neither the DCS Family Service Worker nor the defense attorney returned multiple calls and emails attempting to schedule the eval. We were finally able to arrange the eval through the DCS FSW's supervisor. Once we tested the youth, the report was completed in 20 days.

## **Appendix 2**

	JAN	FEB	Mar	April	May	June	July	AVG YTD
<b># CASES REVIEWED</b>	40	40	40	40	40	40	40	40
<b>ATTORNEY</b>								
None	39	40	40	38	40	38	39	98%
%	98%	100%	100%	95%	100%	95%	98%	
Private	1							
%	3%							
Public Defender						2	1	
%						5%	3%	
Panel				2				
%				5%				
<b>PERSONS PRESENT</b>								
Mother	26	28	28	27	29	30	31	
%	65%	70%	70%	68%	73%	75%	78%	
Father	5	3	9	2	4	5	4	
%	13%	8%	23%	5%	10%	13%	10%	
Both	2	5	2	5	2	1	1	
%	5%	13%	5%	13%	5%	3%	3%	
Guardian	3	2	3	6	3	4	4	
%	8%	5%	8%	15%	8%	10%	10%	
Other	4	2	1	0	2	0	0	
%	10%	5%	3%	0%	5%	0%	0%	
<b>DEMOGRAPHICS</b>								
Age								
< 10			1	0	1	1	0	
%	0%	0%	3%	0%	3%	3%	0%	
10-12	3	2	4	1	2	6	4	
%	8%	5%	10%	3%	5%	15%	10%	
13 - 15	20	23	15	20	20	15	12	45%
%	50%	58%	38%	50%	50%	38%	30%	
16-17	15	13	18	19	17	15	24	
%	38%	33%	45%	48%	43%	38%	60%	43%
18	2	2	2	0	0	3	0	
%	5%	5%	5%	0%	0%	8%	0%	
<b>SEX/RACE</b>								
MB	23	27	22	19	18	22	23	
%	58%	68%	55%	48%	45%	55%	58%	
MW	3	3	2	5	6	2	4	
%	8%	8%	5%	13%	15%	5%	10%	
M Other		2	1	0	1	1	2	
%		5%	3%	0%	3%	3%	5%	
FB	13	7	14	13	14	13	10	
%	33%	18%	35%	33%	35%	33%	25%	
FW	1	0	1	3	1	2	1	
%	3%	0%	3%	8%	3%	5%	3%	
F Other		1	0	0	0	0	0	
%	0%	3%	0%	0%	0%	0%	0%	
<b>SPECIAL EDUCATION</b>								
Yes	5	1	2	1	4	1	4	
%	13%	3%	5%	3%	10%	3%	10%	

No	35	39	38	39	36	39	36
%	88%	98%	95%	98%	90%	98%	90%

### OFFENSE

Offense Level on Grid							
Level I	37	34	3	35	34	32	34
%	93%	85%	8%	88%	85%	80%	85%
Level II	2	6	6	4	6	5	6
%	5%	15%	15%	10%	15%	13%	15%
Level III	1		1	1	0	3	0
%	3%	0%	3%	3%	0%	8%	0%
Level IV							
%							

### CONFERENCE

Right to Remain Silent Understood							
Yes	40	40	40	40	40	40	40
%	100%	100%	100%	100%	100%	100%	100%
No							
%							
Self Incrimination Understood							
Yes	40	40	40	40	40	40	40
%	100%	100%	100%	100%	100%	100%	100%
No							
%							
Right to a lawyer Understood							
Yes	40	40	40	40	40	40	40
%	100%	100%	100%	100%	100%	100%	100%
No							
%							
Collateral Consequences Understood							
Yes	40	40	40	40	40	40	40
%	100%	100%	100%	100%	100%	100%	100%
No							
%							
Was a Lawyer Requested							
Yes	1	0	0	2	0	2	1
%	3%	0%	0%	5%	0%	5%	3%
No	39	40	40	38	40	38	39
%	98%	100%	100%	95%	100%	95%	98%
Process to obtain Lawyer Understood							
Yes	40	40	40	40	40	40	40
%	100%	100%	100%	100%	100%	100%	100%
No							
%							

### DISPOSITION

Admitted Charge							
Yes	24	24	27	25	26	29	32
%	60%	60%	68%	63%	65%	73%	80%
No	16	16	13	15	14	11	8
%	40%	40%	33%	38%	35%	28%	20%

Disposition							
NPF	1	0	2	1	4	2	0
%	3%	0%	5%	3%	10%	5%	0%
Verbal Warning	18	15	11	14	11	12	12

%	45%	38%	28%	35%	28%	30%	30%
Warn/Counsel only	17	19	22	25	15	19	22
%	43%	48%	55%	63%	38%	48%	55%
Non-custodial Diversion	1	2	0	0	0	0	0
%	3%	5%	0%	0%	0%	0%	0%
<b>BYPASS</b>							1
%							3%
JC-180 (continue probation)							1
%							3%
Evaluation & Referral (	2	4	5	2	9	7	4
%	5%	10%	13%	5%	23%	18%	10%
Forfeiture	2	0	0	1	0	0	0
%	5%	0%	0%	3%	0%	0%	0%

**Sanction Level on Grid**

Level I	37	33	34	36	35	32	35
%	93%	83%	85%	90%	88%	80%	88%
Level II	2	6	5	4	5	5	5
%	5%	15%	13%	10%	13%	13%	13%
Level III	1	1	1	0	0	3	0
%	3%	3%	3%	0%	0%	8%	0%
Level IV							
%							

**Sanction Consistent with Grid**

Yes	40	39	39	39	40	40	39
%	100%	98%	98%	98%	100%	100%	98%
No		1	1	0	0	0	1
%	0%	3%	3%	0%	0%	0%	3%
Override w/ approval				1	0	0	0
%				2%	0%	0%	0%

**SERVICES RECOMMENDED**

**Resource Directory**

Provided	8	6	6	5	9	7	5
%	20%	15%	15%	13%	23%	18%	13%
Declined	32	34	34	35	31	33	35
%	80%	85%	85%	88%	78%	83%	88%
<b>E&amp;R Referral</b>							
Referred	2	5	5	2	9	7	4
%	5%	13%	13%	5%	23%	18%	10%
Declined	34	35	35	38	31	33	36
%	85%	88%	88%	95%	78%	83%	90%

**SERVICES RECOMMENDED**

Substance Abuse	4	5	4	3	3	1	2
%	10%	13%	10%	8%	8%	3%	5%
Mental Health	2	1	2	2	0	0	0
%	5%	3%	5%	5%	0%	0%	0%
Family Counseling	4	3	4	3	3	3	0
%	10%	8%	10%	8%	8%	8%	0%
Anger Management	4	5	4	7	7	6	3
%	10%	13%	10%	18%	18%	15%	8%
Domestic Violence Proc	1	1	1	1	0	0	0
%	3%	3%	3%	3%	0%	0%	0%
Mentoring			1	0	0	0	0
%			3%	0%	0%	0%	0%

## **Appendix 3**

**DELINQUENT COMPLAINTS WITH A JUVENILE DEFENDER OR PUBLIC DEFENDER ASSIGNED  
 BASED ON COMPLAINT DATE - COUNTING DISTINCT COMPLAINTS  
 Accepted and Reassigned Cases Only and Omit Inactive Assignments**

		2016			2016	
JUVENILE DEFENDER	JAN	86	JUVENILE DEFENDER		524	
	FEB	109			50%	
	MAR	79		PUBLIC DEFENDER		526
	APR	79				50%
	MAY	57			<b>Total Distinct Complaints</b>	<b>1,048</b>
	JUN	52				<b>100%</b>
	JUL	39				
	AUG	23				
	<b>Total</b>	<b>524</b>				
PUBLIC DEFENDER	JAN	49				
	FEB	75				
	MAR	78				
	APR	71				
	MAY	92				
	JUN	64				
	JUL	48				
	AUG	49				
<b>Total</b>	<b>526</b>					
<b>Total</b>		<b>1,048</b>				

		2016
JUVENILE DEFENDER	JONES, SAMUEL	50
	GURKIN, J WHITTEN	42
	KHUMALO, LINDA PARSON	38
	NANCE, LARRY	35
	CHASTAIN, AUTUMN B.	30
	RENFROE, SHEILA	30
	KREHER, DAVID	24
	WILLIAMS, EVAN	24

NOTE: This report is counting distinct complaints based on attorney assignments. If a juvenile is assigned more than one attorney on the same complaint the attorney assignment will be counted once in each category (attorney type and month) but only one time in the overall total.

		2016
JUVENILE DEFENDER	ALEXANDER, CONSTANCE	23
	MELONI, KIM	23
	SHELTON, REGINALD E.	23
	WASHINGTON, ALICIA	23
	FRANKLIN, JAMES EDWARD	22
	SETTLE, DEWAN R	22
	BALL, KATHLEEN ANN	21
	BYNUM, RANDLE B.	21
	PERKINS, SAMUEL	15
	SANDERS, ARCHIE	15
	MILLER, DOROTHY INGRAM	13
	GILLARD, VICTORIA W.	9
	WILLIAMS, JUAN	6
	GATEWOOD, ERICA	5
	JOHN, MATTHEW IAN	4
	EDWARDS, ELBERT	3
	ROSS, MOZELLA	3
	<b>Total</b>	<b>524</b>
PUBLIC DEFENDER	MARTIN, CHRISTOPHER	101
	RATTON, KATIE	95
	DEANS, BARBARA	91
	RUSSELL, STEPHANIE	87
	RAYFORD, JAMES	76
	THACKERY, DIANNE	40
	EDWARDS, ELBERT	22
	MCKEITHEN, CARNITA	13
	HARRIS, JAYNIECE	4
	ARMSTARD, DONNA	3
	CASE, JENNIFER	3
	HYMAN, BROOKE	2

NOTE: This report is counting distinct complaints based on attorney assignments. If a juvenile is assigned more than one attorney on the same complaint the attorney assignment will be counted once in each category (attorney type and month) but only one time in the overall total.

		2016
PUBLIC DEFENDER	SANSBURY, LAURIE	2
	<b>Total</b>	<b>526</b>
	<b>Total</b>	<b>1,048</b>

NOTE: This report is counting distinct complaints based on attorney assignments. If a juvenile is assigned more than one attorney on the same complaint the attorney assignment will be counted once in each category (attorney type and month) but only one time in the overall total.

## **Appendix 4**

Juvenile Court Training  
2012 - 2016

Training	Training Hours	Dates	Presenters	Classifications Attending	# Attendees
DMC 101	16	Sept. 10-11, 2012 Sept. 13-14, 2012	Andrea Coleman, DMC Coordinator, OJJDP & Team	Magistrates, Management Staff, Professional, Clerical, Custodial, and Facilities Staff	176
JDAI Fundamentals	16	October 9-10, 2012	Frenando Giraldo, Rick Quinn, Brian Smith, Valerie Thompson	Cross Section of Juvenile Court employees and Community stakeholders	52
National DMC Webinar Part II	2	Oct. 24, 2012	Andrea Coleman	Cross Section of Juvenile Court employees	
Cultural Diversity Training	16	Jan. 9-10, 2013 Feb. 13-14, 2013	Dr. Rita Cameron-Wedding & Team	Magistrates, Management Staff, Professional, Clerical, Custodial, and Facilities Staff	233
Red-flag files/Probable Cause Determination, Appointment/Notification of Counsel, Detention Hearing -- Probable Cause and Notice of Changes, Scheduling a Probation Conference- Miranda Rights and Effecting information without benefit of counsel, Court Hearing-Notice of Charges, Adverse use of information obtained in the probation conference, Pre-Court, Visit & Contact Report/probation Report	1	March 12, 2013	Steven Allen, Juvenile Court Manager	Management, Juvenile Services Counselor and Specialists	27
Non-judicial probation conference- Miranda Rights and eliciting information without benefit of counselor	1	March 15, 2013	Steven Allen, Juvenile Court Manager	Management, Juvenile Services Counselor and Specialists	27
Defense Panel Training	4.75	March 25, 2013	Sandra Sinkins & Team	Juvenile Defense Panel (earned CLE credits)	40
Racial/Ethnic Disparities Reduction Training	12	March 27-28, 2013	Mike Finley - W. Haywood Burns Institute (JDAI)	JC Staff (8), Community Representatives	35
Detention Training	8	March 21, 28, April 4, 11, 17, 2013	Crisis Prevention Institute	Detention Management, Probation Counselor B,	189
Use of Force	8	March 19, 26, April 2, 9, 16, 2013	TN Dept of Mental Health	Detention Officers, Cooks, Facilities Staff	
Suicide Prevention	8	March 22, 29, April 5, 12, 19, 2013	American Heart Association		
CPR/First Aid	8				

Strategies for Monitoring Conditions of Youth Confinement	1.5	May 22, 2013	Office of Juvenile Justice and Delinquency Prevention (Webinar)	DMC members; Detention management, CSB Management, YSB Management	10
Miranda	1	May 28, June 4, 11, 2013	Chief Magistrate Dan Michael	Probation Counselors; Probation Management	62
Basics of Performance Measurement & Evaluation	1.5	June 25 & 27, 2013	National Training & Technical Assistance Center (Webinar)	DMC Coordinator; DMC Points of Contact employees; Director of Court Services	3
Advanced Program Logic	1.5	July 9, 2013 July 18, 2013	National Training & Technical Assistance Center (Webinar)	DMC Coordinator; DMC Points of Contact employees; JDAI Rep; Director of Court Services; Counseling management	2
CSP II-2, Red-flag files; Probable Cause Determination; CSP II-3, Appointment/Notification of Counsel; CSP II-4, Detention Hearing; Probable Cause Determination/Notice of Charges	.75	July 16, 2013 September 24, 2013	Steven Allen, JC Manager	Management, Juvenile Services Counselors and Specialist	28
Implementing DMC Assessment Plans	1.5	July 23, 2013 July 25, 2013 (AM/PM)	National Training & Technical Assistance Center (Webinar)	DMC Coordinator, DMC Points of Contact employees; JDAI Rep; Director of Court Services; Counseling management	5
CSP II-5, Scheduling Probation Conference/Written Notice of Counselor; CSP III-1, Court Hearing/Notice of Charges	1	July 23, 2013	Steven Allen, JC Manager	Management, Juvenile Services Counselors and Specialist	27
Promising DMC Delinquency Prevention and Systems Improvement Strategies	1.5	July 30, 2013; August 7, 2013; August 8, 2013 (AM/PM)	National Training & Technical Assistance Center (Webinar)	Committee A, DMC Coordinator; DMC Points of Contact employees; Director of Court Services; Counseling management	8
CSP II-6, NJ Probation Conference; Miranda Rights/Eliciting Info w/o Benefit of Counsel; CSP II-7, Adverse use of information obtained in Probation Conference/Pre-Court; CSP II-8, Visit & Contact Report, Probation Report	1	July 30, 2013	Steven Allen, JC Manager	Management, Juvenile Services Specialist Counselors	27
Pre-Sentence Report	.5	August 21, 2013	Steven Allen, JC Manager	Management, Coordinators, Juvenile Services Counselor and Specialist	38
Bricks and Mortar of Restorative Justice: Build to Withstand the Winds of Change	1.5	August 13, 2013 August 22, 2013 August 28, 2013	National Training and Technical Assistance Center (Webinar)	Judicial Staff, Committee A, DMC Coordinator, DMC Points of Contact employees; Director of Court Services, Counseling management	5
Understanding the Importance	1.5	September 5, 2013	National Training and Technical	Judicial Staff, Points of Contact employees; Director of	5

of Implementing an Effective Justice System Response for Lesbian, Gay, Bisexual, Transgender, Questioning and Intersex Youth in Custody		(AM/PM)	Assistance Center (Webinar)	Court Services; Counseling Management; Detention Management	
Effective Strategies to Help Sustain Your Quality Programs	1.5	September 10, 2013	National Training and Technical Assistance Center (Webinar)	Judicial Staff, Committee A; Director of Court Services; Counseling Management; Detention Management	4
Strategies for Effective Facility-Based Behavior Management	1.5	September 17, 2013 (AM/PM)	National Training and Technical Assistance Center (Webinar)	All Court Management	4
DMC 201	4	November 13 & 14, 2013	Andrea Coleman	Magistrates, Management Staff, and Professional	140
New/Revised Court Policies/Procedures		November 2013	Mamie Jones	Counseling Line Staff and Management	75
Explaining Miranda Rights	.5	February 20, 2014	Steven Allen, Jason Tate, Katherine Schaffler, Terry Taylor and Debra Salters (JC Staff)	Management, Coordinators and Juvenile Services Counselors and Specialists	35
Graduated Sanctions Grid	.5	April 1, 2014	Donna Gray, JC Manager	Management, Coordinators, juvenile Services Specialists and Counselors	24
Detention Training	8	March 18, 25, April 1, 8, 15, 2014	Crisis Prevention Institute	Detention Management, Probation Counselor B,	218
Use of Force	8	March 19, 26, April 2, 9, 16, 2014	Correct Care Solutions	Detention Officers and Food Services	
Suicide Prevention	8	March 20, 27, April 3, 10, 17, 2014	American Heart Association	Probation Counselors, and Probation Management (2014 Counselors' In-Service)	68
CPR/First Aid			Dustin Keller, Director – Council on Children's Mental Health - TCCY		
Adolescent Development	4	April 25 & May 2, 2014	Melissa McGee, Family and Youth Engagement Coordinator AND Susan "Sukey" Steckel, LMSW, Director - Statewide Systems of Care Initiative TN Dept. of Mental Health and Substance Abuse Service		

DMC 101 & 201	16	June 3 & 4, 2014	Andrea Coleman	Detention Officers and New Hire Staff	25
YASI (Youth Assessment and Screening Instrument)	16	June 2 & 3 2014	Diana Wavra, ORBIS Partners	Juvenile Services Counselors, JC Management and Public Defender	34/33
Human Trafficking Forum	8	September 9, 2014	Ed Stanton, DOJ Office of US District Attorney	Juvenile Services Counselor	1
Living and Working Effectively in Diverse World	8	September 12, 2014	Jodi Pfarr	Manager, Supervisor and Juvenile Services Counselors	6
YASI (Youth Assessment and Screening Instrument)	16	September 29 & 30, 2014	Diana Wavra, ORBIS Partners	Juvenile Services Counselors, JC Management and Public Defender	34/34
Child Welfare Trauma Tool Kit	16	December 1 & 8, 2014	Dr. Melissa Hoffman	Supervisor and Juvenile Services Counselors	5
Probable Cause Seminar	1	December 16, 2014	Judge Mark Ward, SCG Criminal Court	Magistrates	9
Anatomy of a Relapse	2	January 9, 2015	April Coggins, Bradford Health Services	Juvenile Services Counselor	1
Understanding and Utilizing The Danger Assessment for Female Victims of Domestic Violence	3.5	January 14, 2015 8:15 am – 11:45 am – Session 1 12:15 pm – 3:45 pm- Session 2	Jacquelyn Campbell, PhD, RN, FANN Ann D. Wolf, Professor at The John Hopkins School of Nursing	Juvenile Services Counselors and Specialists	6
Implementing an Adolescent Developmental Approach in Juvenile Justice	1.5	January 21, 2015	Coalition for Juvenile Justice (Webinar)	Coordinator, Management and Office of Clinical Services	3
The Raising of America	3	January 22, 2015	Gwendolyn Wright, TCCY Regional Coordinator	Management and Juvenile Services Counselors	6
Adverse Childhood Experiences	2	January 22, 2015	Dr. Vincent Felitti, Co-Principal Investigator of the ACE Study	Management	1
Domestic Violence Technical Assistance (NOVA)	7	February 12, 2015	Ruby Gray	Management	1
Team Up Youth Mentoring Partnership	6.5	February 19, 2015	Desiree Robertson, Manager – Grizzlies Foundation	Community Services Coordinator	1
School Pathways Data Collection	1	February 24, 2015	National Council of Juvenile and Family Court Judges (webinar)	Interagency Services, Administrative Services, IT, Management (CBS and YSB), Juvenile Services Specialist, JDAI Coordinator and SC DMC Coordinator	7
Juvenile Delinquency Prevention Conference	7	February 25, 2015	Denise Bentley, Youth Court Presenter	Coordinator	1

Raise the Bar	4.16/3.58	February 26, 2015	TN commission on Continuing Legal Education & Specialization	Management	2
A Framework -Understanding Economic Classes	8	March 3, 2015	Dr. Ruby Payne, Ph.D.	Juvenile Services Counselors and Office of Clinical Services	13
Juvenile Justice and Detention Reform	8	March 10, 2015	Dr. Altha Stewart, Shelby County Public Defender's Office	Research Specialist	1
Child Advocacy Conference	11	March 10-11, 2015	Linda O'Neal, Executive Director of TN Commission on Children and Youth	Management	1
Implementation Sites Project All-Sites Conference	8	March 19-20, 2015	National Council of Juvenile & Family Court Judges	Judicial and Management	3
Explaining Miranda Rights	.5	March 24, 2015	JC Staff – Video	Juvenile Services Counselors	5
Everyday Issues in Juvenile Court	12	March 24-26, 2015	Dr. Sheila Peters, Psychologist with Greene, Peters, and Associates and Assistant Professor of Psychology at Fisk University	Juvenile Services Counselors and Community Services Coordinator	5
TJCSA Conference	6	April 9, 2015		Juvenile Services Counselors and Specialist	3
DCS Custody for Transition to Adulthood	3	April 13, 2015		Juvenile Services Specialist	1
Criminal Intelligence & Analysis	40	April 13-17, 2015	Ken Sanz, Law Enforcement Training and Consultation	Research Specialist	1
Youth Violence: Bullying & Cyber Bullying	2.5	April 22, 2015	Len Edwards, Executive Director of COMEC	Management and Coordinators	3
Juvenile Justice Policy Academy Action Network	5	April 30, 2015	Dr. Altha Stewart, Shelby County Public Defender's Office	Management and Juvenile Services Counselor	2
Stewards of Children	2	May 6, 2015 and June 16, 2015	Keita Cooley, Prevention Specialist - Child Advocacy Center	Judicial, Management, Juvenile Services Counselors and Specialist (1)	23
Do We Need Mental Health Court(s) in Shelby County	2	May 12, 2015	Judge Phyllis Gardner, General Sessions Court	Coordinator	1
TJCSA Conference	8	May 21, 2015		Management, Coordinators, Juvenile Services Counselors and Specialist (1)	17
Helping victims of crime and their families move from crisis	1.5	May 26, 2015	Dr. Katherine Lawson, Executive Director of Victims to Victory and	Management and Juvenile Services Counselors	11

to comfort				Brenda Alexander, Program Specialist with Victims to Victory	Management	2
Universal Parenting Places	2	May 26, 2015		Rev. Keith Norman, First Baptist Church	Management	2
Collaboration/Leadership Commitment for Reform – Debriefing of ERC	7	May 27, 2015		Chicago, IL – Cook County	Management	1
Racial Impact Statements	1.0	June 1, 2015		Coalition of Juvenile Justice's Ethic and Cultural Diversity Committee (Webinar)	Management	2
Children with physical and intellectual disabilities	1.0	June 2, 2015		Malissa Duckworth, MSSW; Ashley Annestler, LCSW – UT Boling	Management and Juvenile Services Counselors	16
JDAI Site Visit	15	June 10, 2015		Chicago, IL – Cook County	Judicial, Management and JDAI Coordinator	5
Criminal Intelligence & Analysis	40	June 15 – 19, 2015		Steven Gottlieb, Executive Director of Crime Analysis Applications	Research Specialist	1
Shelby County Schools Suspensions and Expulsions	1	July 23, 2015 October 22, 2015		Gary Greer, Alternative Schools Analyst	Management, Coordinators and Juvenile Services Specialist & Counselors	41
Teen Sex-ting	1	July 23, 2015 September 10, 2015		Shelby County Sheriff's Crime Prevention Bureau – Officers Wooten & Coleman	Juvenile Services Counselors & Specialists, and Coordinators	48
Common Sense Safety	1	July 23, 2015 September 10, 2015		Shelby County Sheriff's Crime Prevention Bureau – Officers Wooten & Coleman	Juvenile Services Counselors & Specialists, and Coordinators	37
Title VII Training	2	July 28, August 11 & 20, 2015		Kim Koratsky, SC Chief Litigation Attorney	Management and Coordinators	37
Bullying Prevention	1	July 30, 2015 September 17, 2015		Shelby County Sheriff's Crime Prevention Bureau - Officer Clark	Juvenile Services Counselors & Specialists, Coordinators and Interns (2)	38
Street Gang Awareness	1	July 30, 2015 September 17, 2015		Shelby County Sheriff's Crime Prevention Bureau – Officer Clark	Management, Juvenile Services Counselors & Specialists, Coordinators and Interns (1)	39
Drug and Alcohol Awareness	1	July 30, 2015 September 17, 2015		Shelby County Sheriff's Crime Prevention Bureau – Officer Clark	Juvenile Services Counselors & Specialists, Coordinators and Interns(2)	41
TJCSA Conference	12	August 3, 2015			Management, Coordinators, Juvenile Services Counselors and Specialist (1)	12

Operation Safe Community	17:50	August 3, 2015	Miami Dade, FL	Management	1
Criminal Investigative Analysis	40	August 17-20, 2015	Kenneth Morris, Criminal Investigative Analyst	Research Specialist	1
Common Delinquency & Truancy Issues	2	August 20, 2015	Thomas Coupé, Juvenile Court Administrator	Juvenile Services Counselors & Specialists and Coordinators	30
Lunch & Learn - Police, Youth and Community Relations Webinar	2	August 25, 2015	Barbara Jackson	Coordinator	1
Mental Health First Aid	1	August 26, 2015	Coalition for Juvenile Justice	Coordinator and Juvenile Services Counselor	2
Gang Activity	8	August 26, 2015	Janece Williamson, LSSW, LCSW	Juvenile Services Specialists	1
Bradford Health Services	1.5	August 27, 2015	Jimmy Chambers, Investigator with Shelby County District Attorney's Office	Juvenile Services Counselors & Specialists, Coordinators and Intern	40
Clinical Services Overview	3.5	October 22, 2015	Angela Camp, National Coordinator of Adolescent Marketing	Juvenile Services Counselors & Specialists, Coordinators and Interns (2)	32
Living and Working Effectively in A Diverse World	1	September 10, 2015	Dr. Tucker Johnson, OCS Contractual	Juvenile Services Counselors & Specialist (1), Coordinators and Interns (2)	32
Who Moved My Cheese	6	September 17, 2015	Jodi Parr, M.Div. and President of J Parr Consulting	Management, Coordinators, Juvenile Services Counselors	9
De-Homng Workplace Bullies	2	September 22, 2015	Ora Applewhite, SCG Training	Coordinator	1
JDAL – MPD	2	September 23, 2015	SC Government	Supervisor	1
Partners in Prevention by a Step Ahead	4	September 26, 2015	Mark Soler & Keri Nash	Coordinator	1
Warning Signs of Domestic Violence Abuse	1.5	September 29, 2015	Vernecia Gibbs & Claudia Haltom	Management, Coordinators, and Juvenile Services Counselors	19
Four Steps to a More Organized Life	1.5	October 8, 2015	Anna Whalley	Coordinator	1
Youth Services Bureau and Evaluation & Referral Overview	1	October 14, 2015	Cigna Webinar	Management, Coordinator and Juvenile Services Specialist	3
Volunteer Services Overview	1	October 15 & 29, 2015	Frances Gonzales and Nancy Rohl	Management, Coordinators, Juvenile Services Specialist and Counselors	31
	1	October 15 & 29, 2015	Naki Oyeleye and Tonya Watson	Management, Coordinators, Juvenile Services Specialist and Counselors	28

Memphis Child Advocacy Center	2	October 21, 2015	Kris Crim, Prevention Director; Megan Banet & Ketta Cooley, Prevention Specialist	Management	1
The Sex Trafficking of Minors	2.5	October 22, 2015	Sponsored by the Memphis/Shelby County Children and Youth Council	Management, Coordinators and Juvenile Services Counselor	6
International Association for Juvenile and Dropout Prevention (IATDP)	24	October 25-28, 2015	Conference Keynote Speakers: William B. Courtney, Academy Award Winner and Author; Honorable Steve Teske, Chief Judge of Clayton County, Georgia Juvenile Court; Terrell "TJ" Johnson, National Prevention & Intervention Specialist	Management, Coordinators and Juvenile Services Specialist	11
Neo-Gov Perform System (Evaluation Process)	2	October 27, 2015	Ora Applewhite and Sherman Richard, Training Coordinators	Management and Coordinators	27
Developmental Health Needs of Children Care Webinar	1	October 29, 2015	Dr. Theodora Pinnock, AOC	Management and Juvenile Services Specialist	2
2014 Core Curriculum Training	27.7/16	November 2-6, 2015	Tennessee Council of Juvenile & Family Court Judges - Conference	Juvenile Services Counselor	1/2
LGBT Youth in Juvenile Justice Webinar	1	November 2, 2015	Christina Gilbert, Director, The Equity Project; Lisa Behmash, Director of Policy and Training, Massachusetts Department of Youth Services and Laura Garnette, Chief Probation Officer, Santa Clara County Probation	Management & Juvenile Services Specialist Management, Coordinators and Juvenile Services Specialist	5
Shelby County School Disciplinary Process	1	November 10, 2015	Dr. J.B. Blocker, IV, Shelby County School System	Management, Coordinators and Juvenile Services Specialists and Counselors	30
Understanding Mental Illness	2	November 10, 2015	Judy Bookman, SC Asst. Director of EAP	Coordinator	1
Yoga/Pilates - Wellness Session @ work	1	November 12, 2015	Beth Cosi, Go Interactive Wellness	Management, Administrative Staff, Coordinators, Juvenile Services Specialist and Counselors	17
Hopeworks	1.5	November 12, 2015	Amy Braden, Placement & Retention Specialist	Coordinator	1
Custody & Visitation Rights of Non-Parents	2	November 17, 2015	Thomas Coupé, Administrator	Coordinators, Juvenile Services Specialist and Counselors	21
Introduction to Analyzing Juvenile Behavior Webinar	1.5	November 20, 2015	OJDP	Coordinator	1
Human Trafficking Response at the State and Local Level Webinar	2	November 23, 2015	Kathleen Mercier - CJJ	Management and Juvenile Services Specialist	2

Sex Trafficking of Minors Part 2	2.5	December 3, 2015	Whitney Maxey Trotter, Restore Corps; Beverly Doggrell, Memphis Shared Hope International; Mychell, FBI	Coordinators and Juvenile Services Counselors	6
Active Shooter Awareness	1.5	December 8 & 9, 2015	Tom Hassell, Special Agent – FBI	Management, Coordinators, Juvenile Services Counselors and Staff	13
Implement School-Based Diversion for Youth with Behavioral Health Needs Webinar	1	December 9, 2015	Jacqui Green	Coordinator	1
The Challenge of Females Programs in Juvenile Justice System – Webinar	1.5	December 9, 2015	Paula Schaefer, Leslie Accoca and Laurie Schaffner – NPJS/JDCAP	Coordinator	1
Past is Present: Examining the Long Term Effects of Historical Trauma in Racial & Ethnic Minorities	2	December 17, 2015	Dr. Gregory Washington, Ph.D., LCSW - University of Memphis	Management & Coordinator	2
New Horizon Computer Learning Center	8	2015: July 17, October 7, 14, 16, 28, 29; November 4, 13, 17, 18, 19; December 3, 11, 17, 22	Access-Part 1 & 2; Word 2010-Part 1, 2 and 3; Excel-Part 1,2 & 3; Outlook 2010 - Part 1& 2; Crystal Reports 2013-Part 1 & 2; PowerPoint Part 1	Management, Administrative and Clerical	24
Clerical Training (SCG)	40	January 20 & 27, 2016; February 4, 10 & 17, 2016	Ora Applewhite	Clerical Specialist	3
Electronic Monitoring	4	January 21 and February 17, 18 and 24, 2016	Beth Whiting	Management, Juvenile Services Counselor and Specialists	23
Police/Community Trust: Local & National Perspective Webinar	1.5	January 27, 2016	OJJDP	Coordinator	1
Trauma 101	3	January 28, 2016	Dr. Catherine Simmons, University of Memphis	Management, Juvenile Services Counselors and Intern	8
Active Shooter Awareness	1.5	February 3, 2016	Tom Hassell, Special Agent – FBI	Management, Coordinators, Juvenile Services Counselors and Administrative/Maintenance	2
Who Move My Cheese	2	February 4, 2016	Ora Applewhite	Coordinator & Juvenile Services Counselors	4
Time Management Webinar	1	February 9, 2016	SC Government – Daisha Hankle	Clerical Specialist	1
Supervisor School (3 day)	22.5	February 11, 2016	Ora Applewhite, Wayne Puckett & Richard Sherman, SC Training	Coordinator	1

Cigna Wellness – Blood Pressure Awareness	1	February 16, 2016	Brenda Speight, SC Government	Management, Coordinators, Juvenile Services Counselors and Specialist, Child Support & Clerical	12
Age in the Hand of Policy Reform	6	February 19, 2016	Key Note Speaker: Mark Soler, Executive Director – Center for Children’s Law & Policy; Stephen Bush, Shelby County Public Defender; Chris Peck, State Coordinator, Tennessee ACE Project; Honorable Dan Michael, Chief Shelby County Juvenile Court Magistrate; Senator Mark Norris, State of Tennessee Senate Majority Leader	Management, Coordinator and Juvenile Services Counselor	3
Promoting Healthy Pregnancies and Babies	2.5	February 24, 2016	Belinda Simpson, Sister Reach Michelle Taylor, MD, DRPH – SC Health Department Belinda Simpson, A Step Ahead of Memphis	Management	1
Trauma 101 – Part 2	2	February 25, 2016	Dr. Catherine Simmons, University of Memphis	Management, Juvenile Services Counselors, Consultant and Intern	9
Mental Health First Aid	8	February 25, 2016	Janiece Williamson, LSSW, LCSW	Management, Coordinators, Juvenile Services Specialists and Counselors	6
CANDLE Study & Resilience Lunch & Learn	1.5	February 29, 2016	Dr. Frances Ylavsky	Coordinator	1
A Framework for Understanding Socio Economic Differences	4	March 2, 2016	Dr. Ruby Payne	Management and Juvenile Services Counselors	3
Public Health Strategies for Effectively Preventing Violence (Webinar)	1.5	March 2, 2016	Neil Rainford and Reshma Mahendra	Coordinator	1
Self Defense Seminar	1	March 2, 2016	Grandmaster Patrick Wrenn	Management	1
Promoting Resilience in Our Children – Lunch & Learn	1.5	March 7, 2016	Dr. Altha Stewart	Juvenile Services Counselors	2
Children’s Advocacy Days - TCCY	8	March 8 & 9, 2016	Tennessee Commission on Children and Youth	Management	1
Trauma Education Series:	2	March 10, 2016	Dr. Sean Joe	Management, Coordinators and Juvenile Services	12

Examining & Addressing Exposure to Violence, Suicidality and Psychological Distress Among Black Youth							
S.H.A.P.E. (School House Adjustment Program Enriches)	1.5	March 15, 2016	John Hall, Shelby County Schools	Management & Coordinators			3
Effective Communication Webinar	1	March 16, 2016	Shelby County Government Training	Administrative Technician and Coordinator			2
Prioritizing Safety when Working with Gangs Members Webinar	1	March 16, 2016	OJJDP – National Gang Center	Juvenile Services Counselor and Coordinator			2
Tennessee Juvenile Court Services Association	8	March 17 & 18, 2016	Mark Strange, Assistant DA 4 <sup>th</sup> Judicial District; David Tallafiero, Jefferson County Sheriff's Department; Angie Tucker & Angela Teffteller, Camelot Care; Amy Dolinky, Tennessee Suicide Prevention Network; Jonathan Weaver, Drug Enforcement Agency	Juvenile Services Counselor			1
Introduction to Special Education Workshop	3	March 18, 2016	Martha Lopez	Juvenile Services Counselor			1
Tennessee Council of Juvenile & Family Court Judges (TCJFCJ)	13.9	March 22-24, 2016	Everyday Issues in Juvenile Court – various presenters	Juvenile Counselors Services			3
Performance Coaching	2	March 29, 2016	Ora Applewhite, SCG Training Dept.	Management and Coordinator			2
Regions Bank at Work Seminar	1.5	March 29 & 31, 2016	Rakia Kirby, Financial Services Specialist; Erika Knight, Branch Team Manager	Management, Coordinators, Juvenile Services Counselors and Specialist, General Staff			14
Incarcerated youth Speaking Out for Change	2	March 30, 2016	Sponsored by BRIDGES	Management, Coordinator and Juvenile Services Counselors and Specialist			14
Youth Mental Health First Aid	8	April 1, 2016	Dr. Jerry Watson and Dr. Desiree Watson, National Council for Community Behavior Healthcare	Management, Juvenile Services Counselors and Specialist II, Administrative			9
Human Trafficking Awareness Training	3.5	April 6, 2016	Scott Santoro, Federal Law Enforcement Training Center – Blue Campaign Training Advisor	Management			2

Stewards of Children	2	April 6 & 21, 2016 May 4, 2016	Megan Banet, M.A., Prevention Specialist – Keita Cooley, Prevention Specialist – Child Advocacy Center	Juvenile Services Counselors, Management, Magistrates and Consultant	23
Expanding Healthy Moms/Happy Babies: Spotlight on our new young mothers safety card Webinar	1.5	April 8, 2016	Heather Baeckel, MSW Supervisor, Insights Teen parent Services Rebecca Levenson, MA, Consultant, Futures Without Violence Erin Fairchild, MSW, Defending Childhood Initiative Coordinator, Multnomah County	Coordinator	1
Defending Childhood State Policy Initiative Training Solicitation Review Webinar	1	April 11, 2016	Jennifer Yeh, OJJDP – Deputy Associate Administrator State and Community Development Division Carmen Santiago-Roberts, OJJDP Program Manager State and Community Development Division	Coordinator	1
Active Shooter Awareness and Prevention Presentation	1.5	April 14, 2016 June 9, 2016	Officer Terry Donald, SC Office of Preparedness Dale Lane, Director of Office of Preparedness	Management, Juvenile Services Counselors and Specialist, Coordinators, General Court Staff and Juvenile Court Clerk Staff	37
Adverse Childhood Experiences	2	April 14, 2016	Loraine Swanson Lucinski, M.P.H.	Management and Juvenile Services Counselor	2
TICSA Mini Conference	8	April 14 & 15, 2016	Various Speakers	Juvenile Services Counselor	1
STEP, Inc. IEP (Individual Education Program) Development	3	April 15, 2016	Martha Lopez	Juvenile Services Counselor	1
UCI Lunch and Learn: Red, White and Bruises: Child Maltreatment in the USA	1	April 15, 2016	Stephen Bavolek	Coordinator & Contractual (OCS)	2
Trauma Informed Care for Faith Communities	2	April 28, 2016	Dr. Katherine Lawson, Executive Director of Victims to Victory Inc. Thomas Lyons, PhD, JD	Management Coordinator	1 1
Child Witness 2016: Update on Research & Practice Webinar	1.5	April 28, 2016	Thomas Lyons, PhD, JD	Coordinator	1
Girls and Juvenile Justice System Webinar	1	May 3, 2016	Callie Murry, OJJDP	Management and Consultant	2
Interview Strategies with Native Americans	1.5	May 5, 2016	Melissa Riley, PhD – OJJDP	Coordinator	1

TJC West Regional Mini Conference	8	May 5 & 6, 2016	Various Speakers	Juvenile Services Counselors, Management and Consultant	13
Successfully Managing People	2	May 10, 2016	Wayne Puckett, Deputy Administrator ... SC Training	Management	2
OJJ Refresher	4	May 12, 2016	Jacqueline Watkins, SC OJJ Coordinator	Management & Coordinator	2
Southern Region IPMA – HR	48	May 13- May 18	Various Presenters	Management	1
Recognizing and Addressing Trauma in Children	2.5	May 16, 2016	Melissa Hoffman, Ph.D. – UT Health Science Center	Management, Juvenile Services Counselor, Coordinator Intern, and Consultant	6
Becoming a Trauma Responsive Community	3	May 19, 2016	Dr. Nancy Hardt, MD – Gainesville, FL	Juvenile Services Counselors and Consultant	5
360 Degree Leader	2	May 19, 2016	Ora Applewhite, Training Coordinator – Shelby County	Management	1
DOJ's Final Rule Revising OT Exemptions Webinar	1	May 23, 2016	Salvador Simao and David Kim – Ford Harrison – Global HR Lawyer	Management	1
Assetiveness Training 101	2	June 3, 2016	Ora Applewhite, SC Training Coordinator	Management	1
Social Security Administration	1	June 6, 2016	Ann Clifton, Public Affairs Specialist	Management, Juvenile Services Counselor, Coordinator, Maintenance and Juvenile Court Clerks' staff (3)	28
National Juvenile Court Data Archive	16	June 9 – 10, 2016	NCJFCJ, NCJJ and OJJDP	Data Analyst and Management	2
Positive Interventions and Effective Strategies	6	June 10, 2016	Dr. Laura Riffel, West TN Behavior Support Projects	Management	1
JCS Training – Part 1	1	June 14 & 21, 2016	Dr. Aimee Burdorf, JC Data Analyst	Management, Coordinators, Juvenile Services Counselors II and Specialist II and Clerical Staff	82
Men Healing Men and Communities Think Tank	6.5	June 16, 2016	Dr. Troy Harden – Northeastern Illinois University and Dr. Jerry Watson – Rust College/ Dept of Social Work	Juvenile Services Counselor, Consultant and Intern	3
EEO & Harassment Prevention Training	3	June 17, 22 & 28, 2016 August 1, 16 & 25, 2016	Richard Sherman, SC Training Coordinator	Staff	134
National Summit on Preventing Youth Violence Baltimore, MD	21	June 27-29, 2016	OJJDP & DOJ Stakeholders from 30 cities	Management	1
SCG Retirement – So You Think You Want to Retire	8	June 29, 2016	SCG Retirement Office	Management	1

JDAI Summit	5	June 30, 2016	Featured Speaker: James Bell, Executive Director, W. Haywood Burns Institute in Oakland, CA	Management, Coordinators, Juvenile Services Counselors and Specialist, Support Staff and Consultant	66
IntelliTime Training	4hrs/ 8hrs	July 19-July 21 (4hrs & 8hrs sessions)	New Horizon – Chris Rusy	Management	35
Attendance Policies in Shelby County Schools	1	July 20, 2016	Mothers of the NILE – Angela Hargrave Director	Management	1
Domestic Violence: A Pathway for Girls into the Justice System - Webinar	1.5	July 25, 2016	OJJDP – Frances Mendez, Project Director	Management	1
Volunteer Memphis/Web Management Overview	1	August 1, 2016	Lasonya Harris	Juvenile Services Specialist	1
IntelliTime Training (staff)	1	August 3-5 (Nine 1 hour sessions)	Brenda Johnson and Martha Taylor	Staff	93
TJCSA	12	August 14-17	Various Presenters	Management, Coordinators and Counselors	33
DMC 101	16	August 17& 18, 2016	Mark Soler, Tiara Davis and Jennifer Lutz Center for Children's Law & Policy	New Hire Staff & Guest from other Agencies (21)	49
DMC 201	4	August 19, 2016	Mark Soler, Tiara Davis and Jennifer Lutz Center for Children's Law & Policy	Current Staff& Guest from other Agencies (3)	101
STEP, Inc. Communication Workshop	3	August 19, 2016	Martha Lopez	Juvenile Services Counselor	1
New Horizon Computer Learning Center	8	2016: January 21, 25, 27, 29; February 2, 4, 9, 16, 23; March 2, 8, 30; April 14, 21; May 3, 4;	Access-Part 1 & 2; Word 2010-Part 1,2; Excel-Part 2 & 3; Outlook 2010 ... Part 1& 2; PowerPoint –Part 1	Management, Administrative and Clerical	25

## **Appendix 5**



*Juvenile Court of Memphis and Shelby County*  
616 ADAMS AVENUE MEMPHIS, TENNESSEE 38105

MEMORANDUM

To: Michael Leiber, Ph.D., Equal Protection Monitor

From: Pam Skelton, CAO, Juvenile Court of Memphis and Shelby County

Re: Updates on items discussed at meetings held on July 21-22, 2016

Date: August 29, 2016

The purpose of this memorandum is to reduce to writing our initial Equal Protection Strategic Planning Committee meeting. Those in attendance (and members of the committee) were: Marlinee Iverson and Bill Powell as advisors; Avis Allen, Kimbrell Owens, Aimee Burgdorf, Bridgette Bowman, Matthew Ian John, Lisa Hill and Pam Skelton as committee members; and Donna Gray, Felecia Banks and Mamie Jones as those responsible for Points of Contact reports.

We began by going through the "Summary of Meetings" provided by Dr. Leiber, and discussed short term and long term items and projects. The following is a breakdown of these projects/items:

Short Term (defined as underway or completed no later than Dr. Leiber's visit during the last week in September):

A. Webpage

1. All items under this topic are anticipated to be handled in the short term.
  - **Meeting held on Monday, August 22<sup>nd</sup> and on Wednesday, August 24<sup>th</sup> to discuss dashboard, calendars, etc. to work on desired design. Meetings are being scheduled with IT people in charge of websites to obtain access and plan changes that model a satellite/link-back website relationship that funnels most traffic to the Data Dashboard to access documents, DOJ reports, settlement coordinator reports, calendar, community outreach notices/reports, and so forth.**

B. Community Outreach

1. Cease Fire schedule will be distributed and posted on social media sites. Cease Fire program is scheduled on the 4<sup>th</sup> Tuesday of each month.- **(See Attached: Summary/Status of Programs)**
2. Parent Orientation class schedule will be distributed and posted on social media sites. Parent Orientation class is scheduled on the 2<sup>nd</sup> Tuesday of each month.- **(See Attached: Summary/Status of Programs)**
3. Internal meeting will be held with Community Outreach team (Gary, Bridgette, Tom and Pam) to produce a schedule for quarterly community meetings along with topics to be discussed at each meeting.

- **Meeting was held 08/11/2016. A calendar was discussed, completed and submitted. Said calendar will be placed on dashboard by Aimee Burgdorf.(See attached-Calendar)**
4. First community meeting will be held before the end of September (please see Long Term goal of making this a quarterly meeting).
- **First community meeting has been set for September 8, 2016 in the Hickory Hill (38115) community.**

C. Referral

1. Meeting with MPD top management is scheduled for August 11, 2016 at the Airways Precinct at 9:00 a.m. to discuss LEAP numbers/evaluations and to discuss alternatives to detention for youth charged with Domestic Violence.
  - **A meeting with MPD top management took place on August 11, 2016. LEAP-P numbers/evaluations were discussed with the focus being on alternatives to detention for youth charged with Domestic Violence. All agreed that the topic would require more conversations as we commit to finding alternatives collaboratively. (See attached memo-MPD)**
2. More intimate meeting with Interim MPD Director Rallings and Deputy Director Ryall to be scheduled after the above meeting and before the end of September.
  - **See above response.**
3. Court was awarded \$25K for Porter Leath beds and an additional \$20k+ has been requested under the federal to county DCI (Defending Children's Initiative grant) for the 2016-2017 Fiscal year. The draft budget request has been approved by DCI and we anticipate final approval by the end of September.
4. The Sheriff's office conducts a review meeting every morning at 8:30am and communicates with Court staff (Kimbrell Owens, Magistrate Erguden and Pam Skelton) as to any children who may be eligible for release.
5. The Court staff discusses internally these communications from the Sheriff's office each day to determine release eligibility, as well as conducts a weekly expedite meeting with Court staff, defense attorneys, Public Defenders, and the District Attorney General's office. This meeting is scheduled each Tuesday afternoon at 2:30 p.m., and monthly reports will be submitted starting end of August, 2016. Expedite results from March-present are as follows:

As of 3/29/16

53 Expedited youth reviewed

29 Released

19 did not recidivate

## 9 Recidivated

Reasons:

EM Revoked

New charges

Warrants

1 Rejected by DCS

- **We will update you with August statistics when complete during the first two weeks of September.**

6. A plan to review summons for the charges viewed as minor misdemeanor offenses (particularly those included in the SHAPE program) will be completed and submitted before the end of September (this item is for Referral numbers and for Non-judicial handling to determine if some of the summons can be handled with no contact or minimal contact/lowest diversion sanctions.

- **See attached-Preventative Contact Approach PILOT**

7. The outside CAPSTONE project may be revisited and the group plans to meet in the next two weeks to determine viability. We should have a report from Lisa Hill by mid-August and we will update when received.

- **See attached-Capstone (provided by Lisa Hill)**

### D. Secure Detention

1. Meeting with MPD top management is scheduled for August 11, 2016 at the Airways Precinct at 9:00 a.m. to discuss LEAP numbers/evaluations and to discuss alternatives to detention for youth charged with Domestic Violence.

- **Addressed previously**

2. More intimate meeting with Interim MPD Director Rallings and Deputy Director Ryall to be scheduled after the above meeting and before the end of September; items to discuss are LEAP education and when to transport.

- **Addressed previously**

3. First meeting on potential DAT changes held on Wednesday, August 03, 2016. It was decided that all DAT's would be reviewed for those detained in the month of August to determine what new changes implemented may have the most effect. Reviews to occur during the month of August as a Short Term goal, to then determine implementation as a Long Term goal. Focus areas will be history of prior offenses, certainty of appearance, and threat of danger to self or others.

- **See Attached Memo regarding DAT reviews**

4. Expedite review is covered above in Referral.

5. A conference call with the new provider for GPS tracking will be held on Thursday, August 4, 2016, to work towards negotiation and approval of a new contract. We will know by the end of September how many units we will be able to afford and begin to implement use.
  - **Good first conference call with new vendor who will begin provision of services on October 1, 2016. We received very good news in that, unlike our current vendor, charges for units kept “on the shelf” for use will not cost us.**
6. CAPSTONE is discussed above in Referral.

E. Non-Judicial

1. Review of the Graduated Sanctions Grid is underway to re-evaluate the criteria factors. The file review of a sample number of files by 5 Probation officers will be conducted before the end of September. We are looking for 2 separate issues: (1) if the decision making process by each PO reaches the same or similar conclusion and (2) whether or not the supervisor and/or DA moves cases from non-judicial to petition (court). This review may affect the criteria options on the GRID.
  - **A draft of the GRID is attached, along with pictures of the “brainstorming” board used to follow ideas/thoughts on changes needed. The thought processes have been very interesting and we wanted to describe one of them: Each child coming in is basically at the bottom of a ladder, and each visit moves that child up that same ladder to more serious outcomes. Instead of the same ladder, that child should get a new ladder each time he/she makes a contact with the Court. (See Attached: Response Grid & Grid Chart)**
  - **The file review was initiated 8/4/2016, and reviews will be completed on or about August 22<sup>nd</sup>, with a meeting scheduled on August 26<sup>th</sup> to discuss the outcome of those review and to determine the trends and issues. Compilation of information regarding these reviews should be completed at our next status meeting on September 8, 2016.(See Attached: Case Review)**
2. We will incorporate into the parent orientation the importance of what it means to reject offer to participate in diversion by the September 13<sup>th</sup> class.
3. We will have a report on the ByPass program numbers to determine if it is under-utilized or should be removed as an option to the GRID by the end of September.
  - **The gathering of BY-PASS data has been initiated. 2015 data shows that there were over 1,100 youth below the age of 14 that made contact with the court. More data will be collected and analyzed to determine in the program is being under-utilized. A report will be completed by the end of September.**

F. Policy Review

1. We will develop a plan to begin and complete our policy review of those policies which are “decision points” and we want to develop a report card form to use on each policy reviewed.
  - **Policy Review Plan (see attached)**
  - **Policy Report Card (see attached)**

Long Term (defined as underway by the April, 2017 visit):

A. Community Outreach

1. Quarterly community meetings with particular topics to be discussed at each meeting

B. Referral

1. Create a cheat sheet/information card for MPD once meetings are held (regarding LEAP and when to transport).
2. Other means to educate police which include training, webpage, speaker series, etc.
3. Discuss possibility of a Juvenile Specialist officer (similar to Crisis Intervention/Mental Health officer) on MPD to be called to give direction on DV and other juvenile issues prior to transfer and in an effort to avoid transfer to Juvenile Court
4. Create a new pilot plan for the Precinct Liaison program at the New Allen precinct, to include different or expanded days and hours (outcome should reflect warn and counsel vs. summons or transport).
5. Any project that may be performed by Capstone (which is not a part of the Court) will be long term in nature; purpose of which is to divert youth involved in DV cases and avoid transport to Detention.

C. Secure Detention

1. Changes to the DAT will be made once our DAT reviews are completed (see our Short Term goal) and a determination made as to what will have a positive effect; implementation of those changes will be our Long Term goal.
2. Greater use of electronic monitoring as an alternative to detention (not release) once we get the contract with the new vendor negotiated and approved see our Short Term goal).
3. See above regarding education of law enforcement and use of LEAP.

D. Non-Judicial

1. Implement Summons review/override plan
2. Implement greater use of ByPass program should review of data reflect better outcomes
3. Implement Policy review using plan and "report card"